

Indiana SPF SIG Evaluation Workgroup Minutes February 19, 2008 10am

Attendance

Rebecca Smith, Bob Levy, Marcia French, Jeanie Alter, Jeff Barber, Valerie Fuller, Howard Kooreman, and Lin Montgomery

Welcome

Bob called the meeting to order and welcomed attendees.

Approval of minutes from 1/22/08

Minutes were reviewed. Jeff made a motion to approve and Rebecca seconded the motion.

Review of youth's PowerPoint presentation with handouts

Marcia and Valerie went through the youth PowerPoint presentation and handouts. Suggestions were provided and the presentation was endorsed by the workgroup.

Update reports

SEOW report: Printed SEOW report and CDs are ready and were distributed to workgroup members.

SPF SIG community update: Communities have been asked to send drafts to Eric and Harold. Allen County's draft was approved and will be used as a model for other communities. Grantees will use the epi profile and logic model to start the strategic plans.

Training/Outreach update: Marcia reported that the next training will be on March 20th in Kokomo. Central CAPT will provide assistance by training communities on development of the strategic plans. The next training will be May 15th. The chair of the workgroup has resigned due to a new position. Sheriff Strittmatter will appoint a new chair. The workgroup has agreed to meet once per month rather than every two weeks. Marcia provided a calendar with all SPF SIG state-level meetings from July-December 2008.

Report of evaluation progress with IPRC and IUPUI: Jeanie reported that mid-year evaluation reports were prepared and provided to communities and IUPUI. The IPRC has provided (in-kind) web cams for each community to increase capacity for web conferencing. The IPRC plans to address IT issues with each community including setting up the webcams and increasing use of the web sites. Proposed year 2 benchmark report will be drafted and presented to the Evaluation Workgroup soon. Harold reported that all communities have submitted the CLI and Mayatech will provide copies for review.

Discussion of talking points on telephone conference call for focus group

A conference call is to be held today (noon – 1pm) with grantees to discuss process and how things could be improved. Possible questions include:

Do you feel DMHA and IPRC are in your community enough?

Are your needs being met? How so?

Are DMHA and IPRC making the best use of your time? How so?

What has been most/least helpful?

What could be done to improve your relationship with DMHA and IPRC?

Any thing else you'd like to add?

New business and next meeting

Lin resigned from the workgroup due to other commitments.

Adjourn

Bob adjourned the meeting at 11:46am.

The next Evaluation Workgroup meeting will be held March 18, 2008 at 10am.

Respectfully submitted,
Jeanie Alter